

Wellington Town Council

Town Mayor
Cllr Paul Davis



Town Clerk
KAREN ROPER
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To: All Councillors

You are hereby summoned to attend The Annual Public Meeting of the town council which will be held in Council Chamber on **Tuesday 14th May 2024** commencing at 6.30pm followed by the business of the Annual General Council Meeting to be transacted from 7.05pm as per the Agenda below.

Dated this 16th April 2024

Signed

A handwritten signature in blue ink, appearing to read 'K. Roper'.

CEO & Town Clerk

6.30pm Annual Public Meeting

Members to note it is intended that these meetings will be live streamed on facebook

1. **Welcome from the Mayor**
2. **Mayor to call on Rev. Carter to lead prayers**
3. **To receive and Approve Apologies**
4. **Presentation to Steve Warwood as Town Crier**
5. **To approve the minutes of the 2023 Annual Public Meeting** (appendix 1)
6. **Presentation of the Annual Report for 2023/24** (appendix 2)

7.05 pm Annual General Council Meeting AGENDA

1. **Election of Mayor** - Cllr Davis to call for nominations
2. **Presentation of the Chain of Office** - to the newly elected Mayor and signing of the Acceptance of Office form.
3. **New Mayor's Address**
4. **Tributes to the outgoing Mayor**
5. **Election of Deputy Mayor**
6. **Presentation of the Deputy Mayor's Chain of Office**
7. **Apologies**
8. **Declarations of Interest**
9. **Election of Town Council Committees**
 - a) **Policy & Resources (P&R) Committee** (7 vacancies + Mayor & Deputy Mayor *ex officio*)
 - b) **Election of Independent Grievance Panel** (3 vacancies + Mayor as Chairman)
 - c) **Election of Planning Committee** (7 vacancies + Mayor & Deputy Mayor *ex officio*)
 - d) **Election of Events & Communications Committee** (7 Councillor Vacancies + Mayor Deputy Mayor *ex officio*)
10. **Election of Town Council representatives to Wrekin Area Committee** - 2 Vacancies

11. To Confirm the Appointment of the Internal Auditor for 2024/25

12. Resolution for the General Power of Competence (appendix 3)

The three conditions for eligibility for the Town Council to be enabled to exercise the General Power of Competence are as follows:

Resolution: the council must resolve at a meeting that it meets the criteria for eligibility relating to the electoral mandate and relevant training of the clerk.

Electoral mandate: at the time the resolution is passed, at least two thirds of the Council must hold office as a result of being declared elected (i.e. not co-opted).

Qualified Clerk: At the time that the resolution is passed, the clerk must hold a recognised professional qualification (e.g. Certificate in Local Council Administration, Certificate of Higher Education in Local Policy) AND pass the 2012 CiLCA module relating to the General Power of Competence.

As a result of satisfying the above criteria Wellington Town Council is requested to pass the following resolution:

The Town Council resolves from 14th May 2024 until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

13. To approve minutes of the last Full Council Meeting dated 9th April 2024 (appendix 4)

14. Matters Arising from those Minutes – There were none as all are covered in the Committee Reports.

15. To receive the Minutes of Wellington Town Council Committees and to note the Recommendations therein.

- a) Policy and Resources Committee 07.05.24 (appendix 5)
- b) Planning Committee meetings dated 18.04.24 & 08.05.24 (appendix 6&7)
- c) Events and Communications meeting dated 30.04.24 (appendix 8)

16. To receive notice of a casual vacancy – CEO/Town Clerk

17. To receive the reports from the Community Action Team (appendix 9&10)

18. To note the minutes of the Regeneration Board held 18th April 2024 (appendix 11)

19. To receive information on the upcoming Twinning Visit – Cllr Lowe (appendix 12)

20. To agree the date of the next Full Council Meeting as Tuesday 11th June 2024

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